

Minutes

Present : Aldo, Dougie, Emma, Jane, Russell, Richard, Anne		
Apologies: Lesley Jennifer, Melissa		
<b>Agenda</b>	<b>Discussion /Action</b>	<b>Who</b>
Conflicts of interest.	Richard – Community Centre, Homeowner on Gillies Hill Jane – Cambusbarron Village Nursery Ann – Community Council, Emma – Homeowner on Gillies Hill, Gargunnoch Church welcoming Group. Melissa – Community Council,	
Approval/review of previous minutes	Trustee meeting 04/05/2021	Approved RN Seconded Russell
Matters arising from previous minutes	Gillies Hill management meeting Education sub group Walled Garden meeting <b>(Item G)</b> Polmaise Road Woodland Footpath Door open day (18 <sup>th</sup> and 19 <sup>th</sup> September 2021)	None None None None Emma signed up for this. The council are not doing physical leaflets this year, will get back to us in June for photograph and report. Application to go into the Community Pride fund for banners, catering etc. Planning will start end of July. Look at information boards. <b>Ann</b> to check with Community Council re information Boards. <b>Ann</b> Check with Jennifer re website for information boards Subjects to include:- Castle history <b>Dougie</b> to prepare information Castle driveway, plant life, specimen trees. Monster pine wildlife info. Amos to give information on notice boards from other work

		Further information on Peggy's site for plants and wildlife
Chair report	<p>Coordination of subgroups (We are all CCDT)</p> <p>Frequency and location of future board meetings?</p>	<p>coordination of subgroups volunteer day was a success. We should push membership via social media and open days.</p> <p>6 weekly every alternate in person</p>
Treasurer's report	<p>Accounts (See <b>note A</b>) Community Pride application has been 50% successful – decision needed on what to purchase.</p>	Aldo to pass details to Richard to purchase two tools.
Membership updates	New memberships for approval (see <b>note B</b> )	All accepted
Communications	<p>Email communications – <a href="mailto:woodland@ccdt.org.uk">woodland@ccdt.org.uk</a> Messenger chat use</p> <p>Code of conduct related to communications including social media (Facebook)</p> <p>Survey results</p>	<p>Jennifer C/F Richard C/F</p> <p>Richard C/F</p> <p>now closed Russell to analyse and circulate.</p>
Health and Safety	<p>Accident and Incident reports</p> <p>Risk Assessment and action plan (<b>Item F</b>)</p> <ul style="list-style-type: none"> <li>Fairy Hill</li> <li>Sharpsafe container and grabber now available</li> </ul>	<p>Richard C/F</p> <p>Richard Blore to meet with Richard Norman re fencing around the mine entrance.</p> <p>everything in the container, Jennifer to ask Amos code for container to be given to all Board members.</p>
Board admin proposals	<p>New policies required?</p> <ul style="list-style-type: none"> <li>Volunteer Policy</li> <li>Safeguarding policy</li> <li>Health and Safety Policy</li> </ul>	<p>Russell C/F ? C/F ? C/F</p>

Project updates		
<ul style="list-style-type: none"> <li>Common subject matter</li> </ul>	Electricity supply to Gillies Hill	C/F awaiting update
<ul style="list-style-type: none"> <li>Education Group</li> </ul>	Report is <b>note D</b>	<p>We need safeguarding policies so that we can apply for grants.</p> <p>CVN still waiting on decision regarding funding from Cambusbarron Community Fund for architect's fees. Barratts offer of electricity supply need further information <b>Ann</b> to reply.</p> <p>Complaint on Facebook re a nursery structure in the woods without consultation.</p>
<ul style="list-style-type: none"> <li>Gillies Hill management</li> </ul>	<ul style="list-style-type: none"> <li>Woodland management plan update?</li> <li>Individual felling applications update. Report is <b>note C</b></li> <li>Car Parking</li> </ul>	<p>C/F</p> <p>Felling licence for the walled garden should be through soon we would like to put the polytunnel up before nursery open day.</p> <p>Horse logger trial day</p> <p>C/F</p>
<ul style="list-style-type: none"> <li>Polmaise castle grounds restoration</li> </ul>	Verbal report	<ul style="list-style-type: none"> <li>everything lovely villagers are bringing up plants and planting in the beds.</li> <li>Signs required for no fires, picnic areas etc to be made by <b>Aldo</b>. Signs to be decided and number of boards <b>Dougie</b> to request through Jennifer.</li> <li><b>Dougie</b> to cost grass seed budget allowed £50.00 if more come back to the board for approval.</li> </ul>
<ul style="list-style-type: none"> <li>Memorial Benches</li> </ul>	<ul style="list-style-type: none"> <li>New bench in place for Moira Allan (for Gavin Allan). Nearly complete.</li> </ul>	<ul style="list-style-type: none"> <li>waiting on wording from Gavin to complete the monster tree seat.</li> </ul>

	<ul style="list-style-type: none"> <li>• See waiting list progress (<b>item C</b>)</li> </ul>	Do the benches need treated?
• Gillies Hill paths and signage	Verbal report	Russell C/F
• Welcome pack	Verbal report	Melissa C/F
• Walled garden	Verbal report	Ann C/F
• Cambusbarron Archive	Verbal report	Richard C/F
<b>Other Business</b>		
Correspondence		
AOCB		<ul style="list-style-type: none"> <li>○ Can we leave some of the woodland wild for the wildlife? C/F to woodland management group.</li> <li>○ Can the Board have more information on what is being done in the woods by woodland manager on Tuesday and Wednesday.</li> <li>○ Ann advised there are northern marsh orchids and others in the area around Bearside Quarry. These Orchids are protected and maybe within the area of the new path. It was thought the area should be marked off in case the path goes ahead before next year's growing season to be discussed at the woodland management group.</li> </ul>
Next meeting(s) and events:	Next board: 19.07.21 virtual 19.30 Walled Garden group: 14.06.21 19.30 zoom	



Cambusbarron Community Development Trust



	Gillies Hill Management group: 22.06.21 19.30 Zoom TBC Education group:	
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**Note A. Treasurers Report as of 28.02.2021**

CCDT Treasurer's report: Current cleared funds: £22,695.14

<b>Cambusbarron Community Development Trust</b>		
<b>Balance Sheet</b>		
<b>As of February 31, 2021</b>		
	<b>Total</b>	<b>Note</b>
<b>Cash at bank and in hand</b>		
CCDT Donations account	242.99	
CCDT Main account		
CCDT	£1,401.60	Unrestricted fund
CCF01	£8,573.09	CCDT Business Support (1 <sup>st</sup> report due 01/05/2021)
CPF06	£231.00	Welcome pack
CPF10	£117.94	Utilities, seeds etc.
CPF11	£650.00	
CSET01	£(696.63)	Various woodland expenses (current grant to spend £7151.87) (report due 26/09/2021)
PI01	£492.86	Defib project
SLF03	£13,160.63	Scottish Land Fund revenue grant
<b>Total CCDT Main account</b>	<b>£23,930.49</b>	
<b>Total Cash at bank and in hand</b>	<b>£24,173.48</b>	

**Funding of Community Forrest manager detail (SLF03)**

Expenditure to date:

	<b>Budget</b>	<b>Spent so far</b>	<b>Variance (still to spend)</b>	
Wages	£21,606.00	£10,559.13	£11,046.87	
Pension at 3%	£648.18	£0.00	£648.18	
PPE and training	£679.79	£1,258.50	£(578.71)	£1,182.59
Woodland expenses	£8,012.71	£6,251.41	£1,761.30	
Recruitment costs	£453.32	£453.32	£0.00	
Employment Expenses	£500.00	£217.01	£282.99	
<b>Totals</b>	<b>£31,900.00</b>	<b>£18,739.37</b>	<b>£13,160.63</b>	

**CCF01 Budgeting (Cambusbarron Community Fund)**

This funds has awarded us with £10,000 for this year. Due to decisions made at board meetings the following funds are committed for future use at this stage:

<b>Already spent</b>	
In support of CCAF01 (Saw bench and tree stakes)	£899.65
Pond edge seeds (CPF10 did not have sufficient funds to cover)	£81.28
Lindas Path tree work	£432.00
Safety sign for mineshaft	£13.98
<b>Required to match fund CSET01</b>	
Road repairs and surfacing for parking area 20 x £40 doe type 1	£82.53
Wall repair	£4,000.00
Digger hire £96 per day	£480.00
Digger operator £22.50ph 35 hours	£390.00
Replace gates	£1,250.00
Chain saw supplies	
Utilities for tools	
Agricultural gate 3m wide	£250.00
Edible hedge	£100.00
<b>Required from previous board decisions</b>	
Fence for mine shaft (waiting on quote and work to be done)	£986.02
Second container (waiting on planning permission)	£1,000.00
<b>Total committed spending</b>	£9,965.46
<b>Unbudgeted funds from CCF01</b>	£34.54

The next money is due once we have reported on this 1<sup>st</sup> part of the grant, later in the summer.

**CPF11 Grant**

As we have only been given £650 for this grant what should we spend it on?

	<b>Grant applied for:</b>	
Strimmer de walt	£385.72	
Makita table saw 2712	£379.00	
Makita drill setDLX2145	£299.00	
Makita sander	£99.00	
Makita plunge router	£131.00	
Total Budget	£1293.72	£650.00



**Note B. New memberships for approval:**

Membership types:

- Full (M)
- Associate (A)
- Junior (J)

Forename	Surname	Address	PostCode	Membership category
Redacted				





**Note C Gillies Hill management group report:**

First volunteer day successful – 29<sup>th</sup> May. Planting trees and improvement on access road.

Richard Blore will return with tractor once planning permission granted to improve the container area and car park/turning space. Insurance quote in for second container and quad and trailer.

Car park – keen to start discussion on this.

Work activities set for the summer months – aim to keep communication up with community through blogs, posters, social media. Before and after activities if significant.

Potential idea to plan a woodland communication day – come and talk to us.

Will be planning in some family environmental activity days throughout the summer months eg pond dipping, tree identification walks etc. Aim is for Amos to organise some of these with a volunteer expert too.

Ahead of horse logger felling of dead standing trees in dark wids by paths. Assistance of Tom requested by Amos. Recommend that Tom McBain is recognised as a volunteer chainsaw assistant for the Trust. Proposal to seek funding to put Tom through the 'Fell and process small trees' chainsaw course.

**Note of some dates coming up:**

Tuesday 8th - BBC researchers site visit with Amos, Ann and I.

Sunday 20th June - litter pick of the mountain bike trails organised by Ali.

Tuesday 29th June - Horselogger trial day booked in



Note D Education group report:

CVN increased use of woodland during this last term. CVN new development?

Positive response from Cambusbarron Primary School on outdoor education sessions and potentially looking to complete the John Muir Award with P6 class next term.

Camphill Blair Drummond will start to use the woodland as a base for their volunteer conservation days from 14<sup>th</sup> July.

Advertise our John Muir Awards during June to see uptake for July and August – Tuesday mornings suggested. Over 18's or 12 – 18-year-olds if accompanied by a parent.

Educational resources for both teachers and family learning activities being created and designed for upload to the website. See example attached.

Put messages out to local nurseries and schools to ask staff and parents if anyone keen to support a focus group on our educational ideas.

Funding if directly linked to children's activities unlikely that we would be successful due to Child Protection Policy and PVG that we do not have in place as CCDT. Aim to seek alternative funding if possible, where this wouldn't be a restriction.



## Cambusbarron Community Development Trust

