

Zoom board meeting

<https://us02web.zoom.us/j/89528591493?pwd=L0cxSGJKMnMOVWRaTXZWVnVNdjBxUT09>

Meeting ID: 895 2859 1493 Passcode: MarchTrust

Monday 01.03.2021 7.30pm

Approved minutes

Present: Richard (Chair), Melissa, Ann, Emma, Russell, Jane, Dougie and Jennifer (minutes)		
Apologies: Aldo and Lesley		
Agenda	Discussion /Action	Who
Conflicts of interest.	Richard – Community Centre, Homeowner on Gillies Hill Jane – CVN Ann – Community Council Emma – Homeowner on Gillies Hill Melissa – Community Council	
Approval/review of previous minutes	Trustee meeting 01/02/2021 Walled Garden group meeting (Item A) Gillies Hill Management meeting (Item B) CVN CCDT meeting with Harry Burt re electricity (Item K) Send Paths group minutes to Board	Russell
Matters arising from previous minutes	Last Board meeting minutes outstanding – no issues raised for discussion	
Chair report	Sub groups: Gillies Hill Management – Jennifer Walled Garden – Ann Paths (access) - Russell Polmaise Castle and Grounds - Dougie Welcome Pack - Lesley Community Access Defibrillator – Richard Cambusbarron Archive – Richard New group created out of Gillies Hill Management to focus on Education – Jane/Jennifer	Richard
Treasurers report	Accounts (See note A) Focus on spending of CCAF01 Grant by the end of this month. Tree quotes supplied by Ann – Walled Garden group to take these forward. Both CCAF and CSET noted as having	Richard

	<p>funding to cover trees. Deer fencing or individual tree rabbit fencing to be decided by Walled Garden group.</p> <p>Request by Jennifer for update on firewood sales income as only current income stream. Richard advised that other than bulk sale to Michael McKinstry all other some volume one off sales were being treated as donations following auditor advice.</p>	
Membership updates	<p>New memberships for approval (see note B) 3 new members approved</p>	Emma
Communications	<p>Website update – potentially create education section. Otherwise not actively working on it other than can post blog entries for anyone who wishes to create content.</p> <p>Photo competition – Successful engagement Junior competition 18 images entered, adult competition over 300. Junior judging complete. Adult competition still to be shortlisted.</p> <p>Winner prizes – small canvas, nature photography book?</p> <p>Confirm number of entrants and email all with members sign up link.</p> <p>Future competitions – limit entries per person, guidelines on image file name, tighter theme or limit timeframe of photograph taken.</p>	Jennifer
Board admin proposals	<p>Risk Assessment and action plan (Item O)</p> <ul style="list-style-type: none"> • Fairy Hill Agreed action of fencing off, Richard to get quote and if under £1K go ahead if not report back at next Board meeting. <p>Up to all of us to review and take actions as appropriate on this action plan.</p> <p>Volunteering policy (risk assessment action plan) (Items L, M and N) – Russell thanked for creating this and request to all to review and feedback to Russell. Aim to approve at next Board meeting.</p> <p>Volunteer ICT support – carry forward to next meeting</p> <p>New policies required? – carry forward to next meeting</p> <ul style="list-style-type: none"> • Safeguarding policy • Health and Safety policy (risk assessment action plan) 	<p>Richard</p> <p>ALL</p> <p>ALL</p> <p>Richard</p> <p>Lesley / Jennifer / Richard</p>

Project updates		
<ul style="list-style-type: none"> Common subject matter 	<p>Surveys</p> <ul style="list-style-type: none"> Walled Garden (Item C) Wood fuel survey (Item D) <p>Agreed to create one combined survey. Finalise both and intro story by end of this week.</p> <p>Electricity supply to Gillies Hill. Peak power output to be estimated. Board approval given to obtain quote for detailed costing from Scottish Power.</p> <p>Path upgrades Noted as priority due to the various subgroups dependant on this.</p>	<p>Jennifer/ Richard/ Russell</p> <p>Russell</p> <p>Russell</p>
<ul style="list-style-type: none"> Memorial Benches 	<p>Choice of seat designs put forward. Bench number 3 was the preferred option.</p> <p>The project proposal was approved. (Item E) Aldo will now produce the first bench and feed back pictures to the board.</p>	<p>Aldo (Richard)</p>
<ul style="list-style-type: none"> Nursery Provision 	<p>No current update</p>	<p>Jane</p>
<ul style="list-style-type: none"> Gillies Hill paths and signage 	<p>Progress report</p> <ul style="list-style-type: none"> New map now available, survey being created for ongoing feedback before creating a solid map sign at entrance. One question consultation on the accessible path route 	<p>Russell</p>
<ul style="list-style-type: none"> Welcome pack 	<p>Progress report – carry forward to next meeting</p>	<p>Lesley</p>
<ul style="list-style-type: none"> Polmaise castle grounds restoration 	<p>The project proposal was approved (Item F) Lawn mower purchase is not yet required.</p>	<p>Dougie</p>
<ul style="list-style-type: none"> Walled garden 	<p>Progress report (Item G) Moving ahead with purchase of fruit trees for orchard.</p>	<p>Ann</p>
<ul style="list-style-type: none"> Gillies Hill management 	<p>Progress report – carry forward to next meeting.</p> <ul style="list-style-type: none"> Purchase of second 20ft storage container (second hand) – approved as £1K from CCF from CCDT and £1K from CVN. Jane to have sole use of blue shed and occasional and minimal use of storage container. <p>Confirm location of blue shed (Jane).</p> <p>Below items were not discussed – carry forward to next meeting.</p> <ul style="list-style-type: none"> Deeds updated to show CCDT ownership Project brief - Supporting family education (Item H) Project brief - Community woodfuel supply (Item I) 	<p>Jennifer</p>

	<ul style="list-style-type: none"> Project brief - Clear felling (Item J) 	
<ul style="list-style-type: none"> Cambusbarron Archive 	Progress report – carry forward to next meeting	Richard

Other Business		
Correspondence	1 new scavenging permission request.	
AOCB		
Next meeting(s) and events:	Next board meeting 05/04/2021 Walled Garden group meeting 08/03/2021 Gillies Hill Management group meeting 25/03/21	