

Tuesday 04.05.2021 7.30pm

Approved Minutes

Present: Richard, Jennifer, Dougie, Ann, Russell, Aldo		
Apologies: Lesley, Melissa, Emma, Jane		
Agenda	Discussion /Action	Who
Conflicts of interest.	Richard – Community Centre, Homeowner on Gillies Hill Jane – Cambusbarron Village Nursery Ann – Community Council Emma – Homeowner on Gillies Hill Melissa – Community Council	
Approval minutes	Trustee meeting 04.05.21	RN, RG
Matters arising from previous minutes	Gillies Hill management meeting 22/04/2021 Education sub group 21/04/2021 Walled Garden meeting 13/04/2021	None None None
Chair report	COVID restrictions update (https://www.stirling.gov.uk/media/23057/cr-bulletin-32.pdf)	Slowly coming out in tier 3 go to tier 2 17/5/21 the Community Centre will open for more groups from that date First volunteer day 29/5/21 still need to be careful, hand sanitiser to be taken up to the container.no further equipment required. Set what we are going to do the double check if we need anything else. Should we cater tea/coffee juice and biscuits? Are we going back to face to face board meetings? We could use the Community Centre as long as we are socially distant. Should we mix face to face and zoom? Next meeting will be face to face 7/6/21 Ann to book Community Centre Grierson Room No feedback.

	<p>Blog post regarding Drygrange path Letter of support to Save Gillies Hill (See note C)</p> <p>Local Place Plan consultation https://consult.gov.scot/local-government-and-communities/local-place-plan-regulations/</p>	<p>No objection to Richard signing the letter.</p> <p>Not taken any action on it yet. Check it out. Closes 25/6/21</p>
Treasurer's report	<p>Accounts (See note A)</p>	<p>Report has been submitted for CCAF. Labels needed with branding. Russell to send to Richard for printing and laminating. Anyone in B and Q Purchase a few bags of postcrete get a receipt.</p> <p>Specific fund applied for money to use to pay Amos during the summer could SLF money be allocated to extra work hours in the winter.</p> <p>Cambusbarron Community Fund report due May 21 if OK next instalment due June 21.</p> <p>Budget for additional training courses including First Aid good for Dougie and Aldo.</p> <p>Awaiting dates for windblown trees for Amos training course Quad course for Amos will be end of May beginning of June.</p>
Membership updates	<p>New memberships for approval (see note B)</p>	<p>All approved (6)</p>
Communications	<p>Email communications – shared emails? Emergency point of contact.</p> <p>Stirling Council volunteer portal</p> <p>Door open day (18th and 19th September 2021) Notices and signs – control of public activity in woods</p>	<p>Facebook PM works OK messages received and forwarded to relevant person. Should the admin box access be shared with other than Richard to be looked at Jennifer.</p> <p>Not for us at the moment</p> <p>Emma taking the lead</p> <p>Few issues with public doing things they should not in the woods need a coordinated plan as to what we sign for and</p>

		<p>against. Update the signs at the entrances to tell people the woods belong to the CCDT signs for no fires in the woods no problem with people camping people should be responsible. Interpretation Boards might be more positive.</p> <p>Threshold sign informing people they are entering Castle Gardens this is a family friendly area please ride your bike with care, only light fires in the firepit supplied.</p> <p>Survey is mainly being completed by over 35, maybe do a face to face questionnaire with people visiting the Hill</p>
Health and Safety	<p>Accident and Incident reports</p> <p>Risk Assessment and action plan (Item D)</p> <ul style="list-style-type: none"> Fairy Hill – no progress to date Addition of needles and biohazards to risk assessment 	<p>Amos has an accident book which should be completed iro any accident on our land.</p> <p>Quote requested from Coventry fencing for fencing and signage.</p> <p>Richard to purchase a sharps box to be stored in the container he will also get kit for recovering needles etc</p>
Board admin proposals	<p>New policies required?</p> <ul style="list-style-type: none"> Volunteer Policy Safeguarding policy Health and Safety Policy 	<p>Russell. Still working on Volunteer policy looking for more roles. Have a description then send around members to let them know what we are looking for.</p> <p>No progress</p> <p>No progress</p>
Project updates		
<ul style="list-style-type: none"> Common subject matter 	Survey	120 replies so far. Most responses are from over 35. How do we change this/

	<p>Electricity supply to Gillies Hill</p> <p>Path upgrades timescale</p>	<p>More advertising required Ann to do posters for survey and paper copy available. It's not on Garden page Dougie to put on there. Jennifer to put into Observer.</p> <p>More information required. Location What the supply was to 2 supplies one to the nursery one to CCDT Russell chasing this up. Can't really make a decision until more information known.</p> <p>ongoing</p>
<ul style="list-style-type: none"> • Education Group 	<ul style="list-style-type: none"> • Education - approval of latest project brief outlining our John Muir Award approach, educational resources and educational section to be added onto website. • Update on Nature Scot funding application - although decision has been delayed it would be good if we did know outcome ahead of meeting. 	<p>Don't want another survey. E-mail the school and nurseries in the area to see if some families would like to help with developing this John Muir Award Over18 or if under 18 must be accompanied by an adult. 5 days of 4 hours Education group will facilitate this hopefully initially over the summer holidays.</p> <p>Look at developing other sessions over the summer we are creating resources for teachers. Also non curriculum based family friendly sessions. Could we have a Gillies Hill library? Actual books connected to the Gillies Hill that people can borrow and resources which can be printed off website.</p> <p>Looking for funding to run sessions over the summer.</p>

<ul style="list-style-type: none"> Gillies Hill management 	<ul style="list-style-type: none"> Tree safety issue of dead stems in dark wids, horse-logger hire for extraction purposes. Trial day of £150 cost. Subcontractor cost approval and decision on Linda's path sycamore. Chainsaw course for windblown trees (we committed to put Amos on courses and now funds have been spent on other items - I propose that we should seek funding for this). There are no available dates for this at the moment so we have some time. Volunteer day proposed 29th May 2021 	<p>One day trial costs agreed.</p> <p>Quote of £450.00 to trim back, quote verbal at present. Need to make sure the Board know what we are getting. We require a detailed quote in writing and preferably at least one other quote. £500.00 made available decision can be made by Jennifer without coming back to full board.</p> <p>Booked when dates become available.</p> <p>Quad training scheduled for the end of the month.</p> <p>Subjects for volunteer days are on the back page of management minutes, any further ideas notify Jennifer</p>
<ul style="list-style-type: none"> Polmaise castle grounds restoration 	<p>Report – project documents update</p>	<p>Project document approved. No cost to the bridge donations will cover it.</p>
<ul style="list-style-type: none"> Memorial Benches 	<p>Update</p>	<p>Project document approved. Site of benches need to be noted on map.</p>
<ul style="list-style-type: none"> Nursery Provision 	<p>Propose that this project is included in Education sub group?</p>	<p>Jane C/F</p>
<ul style="list-style-type: none"> Gillies Hill paths and signage 	<p>Report</p>	<p>Russell C/F</p>
<ul style="list-style-type: none"> Welcome pack 	<p>Report</p>	<p>Melissa C/F</p>
<ul style="list-style-type: none"> Walled garden 	<p>Report</p>	<p>Ann C/F</p>
<ul style="list-style-type: none"> Cambusbarron Archive 	<p>Report</p>	<p>Richard C/F</p>

Other Business		
Correspondence	Acknowledgement from 2 felling applications has been received and they are being processed (Walled garden and Gillies Hill residential boundary) E-mail from Stewart at the Lodge concerning the path	Richard will respond we are uncertain that if we sold him the land he would get the outcome of stopping the path. We are not convinced it will do what you want it to do you should take legal action to check your status.
AOCB	Gates	Agreed that we use the agricultural gate money for the walled garden to install an agricultural gate hung on steel pole behind the Gate pillar. Ann to source
	CWA	Apply for the BBC felling competition Richard suggested felling the dead Monkey Puzzle tree and building making a memorial to Peter. Ann and Jennifer to follow this up
Next meeting(s) and events:	Next board: Monday 07/06/21 Walled Garden group: Monday 17/5/21. Gillies Hill Management group: Thursday 27/5/21 Education group: Wednesday	



Cambusbarron Community Development Trust

Note A. Treasurers Report as of 28.02.2021

CCDT Treasurer's report: Current cleared funds: £22,695.14

Cambusbarron Community Development Trust		
Balance Sheet		
As of February 31, 2021		
	Total	Note
Cash at bank and in hand		
CCDT Donations account	242.99	
CCDT Main account		
CCDT	1,207.66	Unrestricted fund
CCF01	9,019.07	CCDT Business Support (1 st report due 01/05/2021)
CPF06	231.00	Welcome pack
CPF10	117.94	Utilities, seeds etc.
CSET01	(348.13)	Various woodland expenses (current grant to spend £7151.87) (report due 26/09/2021)
PI01	492.86	Defib project
SLF03	14,089.46	Scottish Land Fund revenue grant
Total CCDT Main account	24,809.86	
Total Cash at bank and in hand	25,052.85	

Funding of Community Forest manager detail (SLF03)

Expenditure to date:

	Budget	Spent so far	Variance (still to spend)	
Wages	£21,606.00	£9,671.27	£11,934.73	
Pension at 3%	£648.18	£0.00	£648.18	
PPE and training	£679.79	£1,258.50	(£578.71)	£1,223.56
Woodland expenses	£8,012.71	£6,210.44	£1,802.27	
Recruitment costs	£453.32	£453.32	£0.00	
Employment Expenses	£500.00	£217.01	£282.99	
Totals	£31,900.00	£17,810.54	£14,089.46	

CCF01 Budgeting (Cambusbarron Community Fund)

This fund has awarded us with £10,000 for this year. Due to decisions made at board meetings the following funds are committed for future use at this stage:

Already spent	
In support of CCAF01 (Saw bench and tree stakes)	£899.65
Pond edge seeds (CPF10 did not have sufficient funds to cover)	£81.28
Required to match fund CSET01	
Road repairs and surfacing for parking area 20 x £40 doe type 1	£82.53
Wall repair	£4,000.00
Digger hire £96 per day	£480.00
Digger operator £22.50ph 35 hours	£390.00
Replace gates	£1,250.00
Chain saw supplies	
Utilities for tools	
Agricultural gate 3m wide	£250.00
Edible hedge	£100.00
Required from previous board decisions	
Fence for mine shaft (waiting on quote and work to be done)	£1,000.00
Second container (waiting on planning permission)	£1,000.00
Total committed spending	£9,533.46
Unbudgeted funds from CCF01	£466.54

The next money is due once we have reported on this 1st part of the grant, later in the summer.



Cambusbarron Community Development Trust

Note B. New memberships for approval:

Membership types:

- Full (M)
- Associate (A)
- Junior (J)

Forename	Surname	Address 1	Address 2	PostCode	Membership category



Cambusbarron Community Development Trust

Note C. Proposed letter to Tom Paterson regarding Sequoia Grove:

An open letter regarding Murrayshall Quarry, Cambusbarron.

Dear Mr Paterson

How do you wish your company to be remembered by the people of Stirling?

It could be 'Developer helps community to preserve historic Sequoia trees', or it could be something less flattering.

Your recent success in gaining permission for the access road to the quarry together with the long-awaited outcome of the ROMP will open the way for your company to re-open Murrayshall Quarry.

I cannot begin to express how important these 5 trees are to the people of Cambusbarron and Stirling in terms of being a popular walking & biking destination, a beloved piece of local history, and a landmark seen from across the Carse of Stirling. It is one of Stirling's breathing spaces.

It has been established by genetic analysis that these 5 trees are highly likely to be among the first Sequoia trees planted in Scotland from the batch sent to Patrick Matthew in 1853 from California. All our efforts to get their value recognised have fallen on deaf ears, as non-natives they are afforded no legislative protection and the only other specimens in Scotland are in private ownership of people who recognise their heritage worth.

Our request is this. Please engage with the local community through any means to discuss setting aside the small area of quarry on which the trees sit and allowing access from the neighbouring land owned by the community. You could also allow the placement of an interpretation board where your efforts could be recognised. We have already submitted possible ways in which this might work through our contribution to the ROMP and we would urge you consider them.

Please let your legacy be as a developer that engages with the communities in which it operates to be remembered as 'Developer helps community to preserve historic Sequoia trees'.

If you wish to contact us please do so through any of following means:

XXX of Cambusbarron Community Council.

XXX of Cambusbarron Community Development Trust.

XXX of Save Gillies Hill.

Regards

The people of Cambusbarron