

CCDT Board meeting
Monday 01.11.21 at 7.30pm Zoom
Minutes

Present: Jennifer, Ann, Jim, Gillian, Stephen, Ross.		Jennifer to Chair meeting in Dougie's absence
Apologies: Richard, Jane, Russell, Dougie, Aldo,		
Agenda	Discussion /Action	Who
Conflicts of interest.	Richard – Community Centre, Homeowner on Gillies Hill Jane – Cambusbarron Village Nursery Ann – Community Council Stephen- Homeowner on Gillies Hill	
Approval of minutes		Approved Stephen McKenzie Seconded Gillian Ross
Matters arising from previous minutes	<ul style="list-style-type: none"> • New bank signatory to be signed • Falck came along to visit the nursery and film for their website. 	Paperwork not available
Chair report		None
Treasurer's report	Accounts (See note A) awaiting October report	Full report to come PBI money to come after spend
Membership updates	New memberships for approval (see note B)	Two new members one associate 25/11/21 music on One full member both approved
Communications	<ul style="list-style-type: none"> • Consultation progress • Request to use the walled garden as a private market garden • Mailchimp 	Residential boundary complete now looking at the availability for meeting probably next week to take forward. Couple of households do not want cleared this will be respected unless trees are dangerous or interfere with neighbours. Advised the walled Garden Group did not like this idea as it would take up the whole garden space and take away any community involvement. Stephen up to date on this can now send out e-mails

<p>Funding needing approval</p>	<ul style="list-style-type: none"> • Workspace (see note C) • Walled garden growing space application can this go ahead “Good food for All” • Volunteer training “Chain saw for Tom” • Residential boundary 	<p>Spending approved Amos working Monday Tuesday for delivery. Jennifer will advise if this changes. Ann to order Type 1 through Richard Blore. Ann and Jennifer to work on container order ASAP</p> <p>Agreed application can go forward Ann to complete</p> <p>Volunteer training Jennifer proposed funding for training Tom on chain saw courses £984.00. Ann explained previous reservation to spending this money. Ross supports this as it maybe difficult for us to get contractors, Jim supports Gillian asked about insurance only had insurance for Amos now we have insurance for Amos and any volunteer who have their ticket. Agreement if £984.00 is available from CCF immediately Jennifer will book him into course in December or January Jennifer will continue to search for funding.</p> <p>Looking for funding to clear residential boundary daily rate £200.00 no written quotes yet. When quotes received, Jennifer will circulate to all for agreement quick reply required. Amos cannot work as a contracted worker at the same time as being employed by us. CCF does not allow us to pay salaries should we approach CCF re using CCF money to pay Amos for an extra day per week, Jennifer will approach CCC re paying wages from fund money. If Amos can guarantee one extra day per week can this be paid as overtime at his daily rate £150.00 from tree felling, we have to check out if this is possible.</p>
<p>Health and Safety</p>	<p>Accident and Incident reports Risk Assessment and action plan</p>	<p>None Richard C/F</p>
<p>Board admin proposals</p>	<p>New policies required? C/F from last meeting.</p> <ul style="list-style-type: none"> • Volunteer Policy see attached document see note D 	<p>Web, posters and e-mails sent out only 2 volunteers came along on Saturday 30/11/21. Jim had expected nearer 10-12. Jim would like sight of facebook survey done on volunteering.</p>

	<ul style="list-style-type: none"> • Safeguarding policy sent separate can this be agreed so that Paths for All funding can be completed? • Health and Safety Policy 	<p>Should we be putting up more photographs as Dougie does every week for the Castle Gardens. Need people to be activity lead for each activity. No one from the Board at the volunteer day on 30/10/21 Walled Garden may bring in more volunteers. What do we expect from volunteers? At the moment clearing the area above Castle Pond at present beginning to look really nice new paths etc. Should we advertise what we are doing photographs etc Happy for volunteer policy proposal Jim to take forward. Camphill and venture Trust volunteer Jim to contact Roddy Bashing Angus and Amos Paths Russell Gardens Dougie and Aldo Walled Garden Ann</p> <p>Litter picking Ann to check with Melissa to do this connect with Gillian</p> <p>Jane can you give comment please needed quite quickly funding dependant.</p> <p>C/F</p>
Stirling Community Lottery	<ul style="list-style-type: none"> • Registration has now been completed by Richard would anyone be interested in looking after the maintenance of and the marketing page and promote this scheme to our members? 	<p>Stephen</p>
Project updates		
<ul style="list-style-type: none"> • New project groups 	<p>Consideration of establishing project groups for (C/F from last meeting are these required?)</p> <ul style="list-style-type: none"> • Polmaise Gates restoration • Paterson's footpath 	<p>Agreed no further groups required for this. Updates include in Management Group report</p>

• Gillies Hill Management	(See note E)	Jennifer to arrange a further meeting next week to discuss SPHN. Felling has to be completed by end of February.
• Gillies Hill paths and signage	This group has now merged with the Management Group	Child safety policy has to be approved before funding released.
• Education Group	(See note F)	Family Day out 5/12/21 in the woods.
• Polmaise castle grounds restoration	Verbal	No report
• Walled garden	(See note G)	
• Memorial Benches	(See note H) needs updated	Complete the remaining five benches then on hold until April.
• Welcome pack	Verbal report only	Gillian interested in being involved will speak to Melissa
• Defib project	(See note I)	Stephen to send out poster to advise spaces still available in Defib training
• Other Business		
Correspondence		
AOCB	Proposal on joint group with CCDT, SGH and CCC to form a path through our land to the sequoia grove viewpoint.	Proposal accepted contact SGH and CCC
Next meeting(s) and events:	Next board: 13/12/21 in person Walled Garden 08/11/21 zoom Management Group 23/11/21 19.30 in person Education Group 24/11/21 19.30	Confirm if December Board meeting is required if not set January meeting date.

Note A. Treasurers Report

CCDT Treasurer's report: Current cleared funds: £22,695.14

Cambusbarron Community Development Trust		
Balance Sheet		
As of September 20th 2021		
	Total	Note
Cash at bank and in hand		
CCDT Donations account	277.99	
CCDT Main account		
CCDT	1550.68	Unrestricted fund
CCF01	8084.80	CCDT Business Support (1 st report due 01/05/2021)
CPF06	231.00	Welcome pack
CPF10	31.94	Final money to be spent on Postcrete
CPF11	650.00	Grant only partially funded, still to be spent
CSET01	-936.92	Various woodland expenses (current grant to spend £7151.87) (report due 26/09/2021)
PI01	492.86	Defib project
SLF03	9054.95	Scottish Land Fund revenue grant
WIAT		We are due £2367.75 to be spend on designing and writing our woodland plan.
Total CCDT Main account	22,757.53	
Total Cash at bank and in hand	23,025.52	

Funding of Community Forest manager detail (SLF03)

Expenditure to date:

	Budget	Spent so far	Variance (still to spend)	
Wages	£21,606.00	£13,222.71	£8,383.29	
Pension at 3%	£148.18	£0.00	£148.18	
PPE and training	£679.79	£2,518.50	(£1,838.71)	£422.59
Woodland expenses	£8,512.71	£6,251.41	£2,261.30	
Recruitment costs	£453.32	£453.32	£0.00	
Employment Expenses	£500.00	£399.11	£100.89	
Totals	£31,900.00	£22,845.05	£9,054.95	

Note A. Treasurers Report (Continued)

New grants obtained:

Community Pride Fund CPF12 – Doors open day (£525)

£525 for interpretation boards and waymarkers

No money received into bank account for this (overdue)

Paths For All PFA01 - Path maintenance (£1100)

For specified path improvements

Grant not yet accepted (child protection policy)

Place Based Investment PBI01 - Various woodland expenditure (£14970)

Pedestrian Link signs (link from c/centre carpark to Gillies Hill woodland entrance)	£2000
Threshold signs at Polmaise Road and Gillies Hill entrance	£3000
Reinstate original Polmaise Castle Drive Gates	£5500
interpretation signs within woodland	£2000
Deer fencing at bottom end	£470
Walled Garden gates x4	£2000
Walled Garden Regeneration into Community Growing Space	£2000
	£14970

Money not yet received.

Note B. New memberships for approval:

Membership types:

- Full (M)
- Associate (A)
- Junior (J)

Forename	Surname	Address	Address 2	Membership category
████	████	██████████████	████████ ████████	█
███	██████	██████████████	████████████████████	█

Note C Workspace

Budget planning and approval

Project Name	Workbase
Board member presenting budget	Ann Finlayson
Grants applicable (codes only)	CSET, CCAF01, PB01, Cambusbarron Fund
Date of approval (board meeting)	
Overall aim and justification of expenditure:	
<p>To develop a workbase and wood store to include two storage containers one for Woodland Managers tools and equipment the other for storing Quad and trailer along with some nursery equipment. Full planning permission required for the container as this site is on a battlefield site. Planning Permission approved plan attached along with three quotes for 20 foot shipping container these have substantially risen in price since this project began.</p> <p>Can some of the cleared trees be used to build both the woodstore and the shelter along the original container?</p> <p>Balance of funding required decision to be made on 1.11.21 if this can allocated from the Cambusbarron Fund</p>	

Expenditure detail	Budgeted amount	Fund code	Treasurer Check
Planning Permission	£178.00		
Container cost and delivery (see attached quotes)	£1000.00 £1000.00		
£3840.00 £3498.00(20%VAT) £3279.38(12.5%VAT) £3408.00 (20% VAT) £2000.00 from the Cambusbarron Fund money			
Two loads of Type 1 to surface to area before container is delivered (funds left £128.80 in CSET01)700-128.80 = £571.20 from Cambusbarron Fund	£700.00		
Tree clearance 30m x30m	Nil	Amos	
Wood store and cover (see above could this be made from trees felled in the woodland?)	Nil	Amos	
Corrugated roofing	£485.48	CCAF01	
Wood framing to raise corrugated roof to A shape	£100.00		
Total	£5463.00		

Note D Volunteer policy

Cambusbarron Community Development Trust, CCDT
Item for Trustee Board Meeting – Monday 1st November 2021

Casual Volunteering Initiative – Outline Proposal

1.0 Introduction

It has been identified that there is a considerable amount of work to be done to improve Gillies Hill Community Woodland over the next number of years. It has been identified that much of the work is to be undertaken by casual volunteers on organised work activities.

This proposal aims to encourage more people to volunteer for these various activities and put in place a process to manage the volunteer resource.

2.0 Previous Work on Volunteering

It is recognised that some work has been undertaken previously in the area of volunteering including the development of a draft policy and information gathered from prospective volunteers via Facebook. Any such work will be utilised going forward.

3.0 Proposed Approach

Encouraging Casual Volunteers: The main avenues for encouraging greater engagement would initially be the CCDT Website, email to members, posters at various locations within the woodland and village noticeboards as well as through social media. Information previously obtained would be consolidated.

It is proposed that a separate volunteer section is developed within the CCDT website to provide more information on activities in general, why they are important, how to get involved, activity and event specific information as well as registering an interest to volunteer.

Register of Volunteers: A register of volunteers is to be maintained, taking information from email contacts, web registration and social media. Ideally the information would be held within the overall members register. It is believed that some work has been done previously in this area.

Identify Activity Leads: Activity Leads are to be identified to manage and the coordinate work in specific areas such as Paths & Drainage, Rhoddy Clearance and the Walled Garden. Activity Leads would develop the programme of activities, provide information about the activity and arrange the actual activities on site.

Volunteer Days & Times: It is proposed that expanding available volunteer days be explored. This would depend on feedback from prospective volunteers and the availability of Activity Leads to coordinate the work. Information previously gathered on this issue would be incorporated as appropriate.

Managing the Mobilisation of volunteers: Once a month, registered volunteers would be emailed and contacted via social media to outline the schedule of activities in the coming month with dates, and meeting times.

It would be emphasised that there is no commitment to turn up for a particular activity on a particular day /time even if a volunteer has intimated that they will be there.

Managing Volunteers on Site: The management of volunteers once on site would be the responsibility of the Activity Leads. They would assign the tasks in appropriate locations and advise on any safety issues.

Ideally the Activity Leads could in time co-opt assistants to take on the “meet and greet” role in order to spread the load and when they are not available.

4.0 Training of Volunteers including Health & Safety:

Activity Leaders would be required to identify any training that is required for a particular activity, and in particular any health and safety training, information, and any relevant risk assessment issues identified. Specific training for the Activity Leads would also be identified where appropriate.

The Activity Leader or his cooped deputy would be required to ensure that volunteers had the relevant information and / or were trained for the particular activity to be performed.

Specific training for the Activity Leads would also be identified.

5.0 Other Issues

Volunteer Policy: It is recognised that a volunteer policy will be required by CCDT. The work previously undertaken will be developed into a final policy for board approval.

Data Protection: It is recognised that any registers of volunteers and members and the use of such data is subject to Data Protection laws. The person with the appropriate knowledge would be consulted to ensure compliance.

6.0 Proposal

The board is requested to approve taking this initiative forward. Jim O'Connor will liaise with those that have the particular skills and knowledge to develop and implement the initiative.

The emphasis will initially be on Casual Volunteering. As it is developed, the recruitment and management of more specific volunteer roles can be considered.

Jim O'Connor
Member of Board of Trustees - CCDT

Note E: Gillies Hill Management

Gillies Hill Management Report for 1st November CCDT Board Meeting

Woodland Management Plan Update Needs a decision on the Black and Blue accessible path for Jon before plan can be submitted

Tree Safety Assessment

Ash Dieback – significant degrading of ash since this time last year. Felling of ash in Zone 1 (main paths and access roads) now complete. There will be some trees with orange dots left on them – marked to keep an eye on them.

P-Ramorum – Chrissie Mckay visited site 12th October ahead of issuing PHO. Amos, Richard and Jennifer met with her. This will advise us the radius around infected larch and rhoddy to be cleared. We will be able to sell this larch and if not able to make profit then funding will cover costs so no loss is made. Funding also available for restocking. All will be detailed in the PHO when issued and Chissie will support.

Woodland Base – Second Container & Type 1 to create hardstanding area decision needed on funding.

Lease on land across from school – now referred to Stirling Council’s legal team. Awaiting reply from Councillors

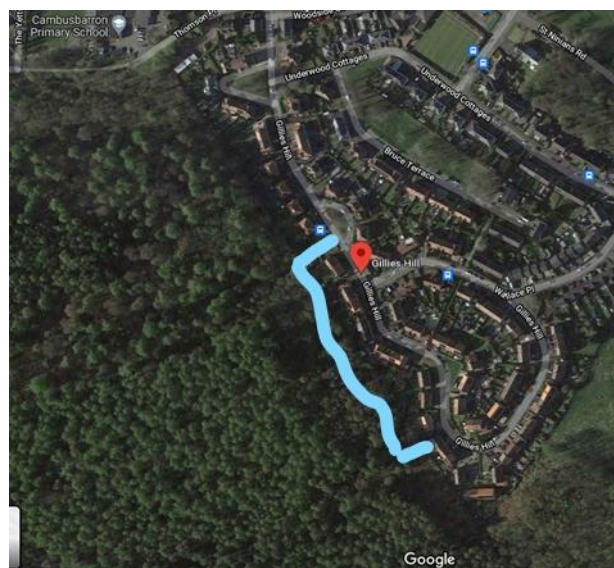
Castle Gates e-mails sent for revised quotes. One reply so far. Second contractor wants to visit site again

Power and Water to woodland No contact made with Jane to date reminder e-mail sent to Barratt. Awaiting reply

Paterson’s Path e-mail requesting update to start date. This is with planning will be 3-4 weeks before start.

Proposals for Board:

1. Climbing Chainsaw Contract work – two contractors out this week and will provide quotes in writing based on day rate. Proposal to authorise 10 working days at £200 (£2K) to understand what can be done in that time frame. First section of residential boundary to be focused on will be the GH sheds entrance and along to the left (when walking into woods) which will be next to the area already felled several years ago. House numbers approx. 88 –46



2. Felling work that can be carried out by Amos – residential boundary and larch felling when PHO received. Whether contracted work or additional employed hours tbc. Suggest authorising 10 days’ worth and then review at next Board meeting (if next meeting early January).

Note E: Gillies Hill Management continued

- Milling Boards for memorial benches – propose to bring up to date and then pause until after felling season. Two days estimated - need confirmation from Aldo quantity outstanding.

Proposal to acknowledge Tom McBain's role as volunteer chainsaw operator and to authorise JF to seek funding for £984 to cover chainsaw training course (maintenance, crosscut, stacking and felling of small trees up to 380mm diameter). Could CCF be used to fund this now we are moving into Y2? Tom can then be of assistance for residential boundary, infected larch and to contribute to the coppicing plans within woodland management plan for the wood fuel supply.

Budget planning and approval

Project Name	Gillies Hill Management
Board member presenting budget	Jennifer Fraser
Grants applicable (codes only)	CSET01, CCF01, PBI01, WIAT, SLF03
Date of approval (board meeting)	
Overall aim and justification of expenditure: The general management and maintenance of Gillies Hill Community Woodland	

Expenditure detail	Budgeted amount	Fund code	Treasurer Check
Road repairs and surfacing of parking area	£400.00	CSET01	
Road repairs and surfacing of parking area	£400.00	CCF10	
Replace Castle Drive Gates	£1,250.00	CSET01	
Replace Castle Drive Gates	£1,250.00	CCF01	
Reinstate original Polmaise Castle Drive Gates	£5,500.00	PBI01	
Trial Horse logger day	£200.00	CCF01	
Fence for Fairy hill shaft	£1,000.00	CCF01	
Second container	£1,000.00	CCF01	
Pedestrian Link signs (link from c/centre carpark to Gillies Hill woodland entrance)	£2,000.00	PBI01	
Threshold signs at Polmaise Road and Gillies Hill entrance	£3,000.00	PBI01	
Woodland management plan creation	£2,367.75	WIAT	
Forest School training	£665.00	CCF01	
Woodland to Workshop Course	£325.00	CCF01	
Employment expenses	£500.00	SLF03	
General Woodland Expenses	£500.00	SFL03	

Total	£20,357.75		
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Role Description	<u>Volunteer Chainsaw Operator</u> Assistant chainsaw operator for felling projects eg residential boundary, infected larch and to contribute to the coppicing plans within woodland management plan for the wood fuel supply.
Date of commencement	1 st November 2021
Time commitment (hours per week/month)	Minimum of 4 days a month Flexible depending on task however we would expect that this would be seasonally focused on felling between September and March and thereafter more focused on the processing of timber during Spring/Summer months.
Duration of role	2 years or as demand requires based on mutual agreement
Benefit to CCDT	Additional support for any felling project required. Ensures our employee is not lone working and is supported to carry out any chainsaw work.
Volunteer goals	Complete training as provided to obtain recognised certification. Assist felling operations as directed by Community Forest Manager.

This is a volunteer agreement between Cambusbarron Community Development Trust (CCDT) and

Tom McBain

for the above described role. It outlines what a volunteer can expect from CCDT and what CCDT expects from the volunteer.

CCDT will:

- Provide supervision, support and flexibility:
- Explain the standards we expect and to encourage and support you to achieve and maintain them.
- **AMOS HIGGINS/JENNIFER FRASER** will be your “Volunteer contact”. This person will discuss your volunteering and any achievements and issues arising on a regular basis.
- Do our best to help you develop your volunteering role with us to meet your aims.
- Be flexible in relation to your volunteering hours, recognising your need for holiday time and other commitments.
- Honour the time commitment you have agreed to give us and not to expect more from you unless offered and agreed.
- **Training: Provide training required to undertake the role: CHAINSAW TRAINING. MAINTENANCE & OPERATION. FELL & PROCESS SMALL TREES - NPTC 201,202 & 203 (CS30,CS31)**
- Expenses: Reimburse agreed out-of-pocket expenses following procedures set out in our Expenses Policy.
- Health and Safety: Provide adequate training and follow up on any feedback or questions you may have regarding our Health and Safety Policy.
- Insurance: Provide adequate insurance to cover for volunteers whilst undertaking volunteering approved and authorised by us.
- Equality and Diversity: Provide a welcoming and inclusive environment for all volunteers
- Problems: Try to resolve fairly grievances or difficulties you may have whilst you volunteer with us before they become problems. In the event of an unresolved problem, to offer an opportunity to discuss the issue in confidence.

Signed _____ date _____

On behalf of CCDT

I, the volunteer will:

- Perform my volunteering role to the best of my ability.
- Follow CCDT's policies and procedures.
- To maintain the confidential information of CCDT.
- Attend any training identified as vital to this role
- Adhere to an 'training agreement' entered into with CCDT
- Meet time and other commitments as agreed expect in exceptional circumstances and given reasonable notice so that other arrangements can be made.
- Work as agreed in my volunteer role description.
- Be respectful of other volunteers and CCDT staff, and help to provide a welcoming and inclusive environment for all
- Provide references and to agree to checks under the Protection of Vulnerable Groups (if requested)

Signed _____ date _____

Note F Education Group Report

New member (Sara) joined group who has teaching and outdoor education/national park experience. Now five within this group. First full meeting since before summer.

Areas of focus:

- a) Supporting Education in the Community – as Amos’s priority is felling we are not hosting educational sessions using his time until Spring unless external ‘experts’ can lead sessions. Next meeting will discuss approach to consultation, funding sources and bring a proposal to Board for Spring/Summer educational plans.

As a group we’ve agreed to host an event:

Winter Woodland Family Day – Sunday 5th December

To coincide with ‘National Tree Dressing Day’ - Arts/leaves/hanging wooden slices designed/writing promises /‘thankful for this year’ Sharpie notes on rhododendron leaves. Aim to work with nature so not creating further work of items to be removed. Hot choc, soup, marshmallows. Suggested donations per family rather than set fee to pay. Potential contact for wreath making session too. Further planning to be done on this. Any support or ideas welcome.

- b) CCDT Branded Teaching Resources unique to our site – Teacher focused and then family friend version too. Clare creating content and Pauline designing and upload to website. Will send to local primary schools for review and feedback.

c) Interpretation boards

Nature & woods related Sara & Amos to create content. Two ordered from Ashfield Workshop will be ready for delivery to us in December.

- d) Educational section on website – Pauline now has access and Linda to help with template/design.

- e) CVN - very positive feedback from a Care Inspectorate visit when on a woodland based day.

CVN will host a Dark Woods Night on 5th November. Open to community so we will share through our social media once CVN set up event.

New CVN Development update – first draft of architect drawings received, feedback between CVN Board and architects to be progressed before shared further afield. Cost exercise would be the next step.

Barratt through the Seven Sisters Field Housing Development had agreed to supply electricity. Jane to meet with them in coming weeks and will also seek water supply into woodland if Barratts can support. Follow up e-mail sent to Barratt regarding update on this.

Note G Walled garden

To proceed with this project priorities are

1. Now that we have the report on the wall decide what can be done by volunteers, if any and put the remainder of the work out to tender. Not sure how we find who to invite. (Brick Block Stone?)
2. Clear trees from within the wall above and below the yew hedge and three metres outside. There are trees we would like to retain Amos has agreed to mark these with white paint. We are looking at contractors to do this but have also discussed with Amos now that he is more available, (3 bags of logs would pay for an extra day for Amos there is already approx £700.00 of logs from the walled garden) If Amos would be happy working Saturday Richard Blore has volunteered to work clearing while Amos fells.
3. Once trees and stumps are removed trim back the grass.
4. Trim back yew hedge until February
5. Install doors and gates in the wall
6. Collect bricks from around the garden.
7. Deer fencing to be installed across the burn. Work better done before this: -
 - a. windblown trees best removed from the banking in the Dark Wids before this is put up?
 - b. Deciduous trees on the edge of the burn both sides can these be thinned and/or felled? We would like to retain the alder along the burn Amos has agreed to mark.
 - c. Clear trees within the area below the yew hedge keeping any fruit trees, alder any other we feel we would like to save. (Needs completed before March)

The CSGN funding approved last month was put in applying mainly for tools to carry out this work if awarded must be completed by March 22

Further funding available through Good Food For All fund of up to £10,000 which is more for growing application has to be completed by 15/11/21 result will be known quite quickly and growing has to start by 22/3/21 this can cover :-

- Venue costs
- Staff costs - salaries and training
- Volunteer costs - training, travel and subsistence
- Promotion and communication costs
- Product and supplies costs
- Equipment costs
- Transport costs

Any ideas would be welcome.

Note H: Memorial Benches needs updated for November

Benches notified as complete:

1. Tennis Court picnic bench (Cunningham)
2. Castle gardens (Fulton)
3. Monster Pine (Allan)
4. Castle gardens 2 (Copland)
5. Castle gardens 3 (Hunter)
6. Hidden Pond (Karen Trotter) –

Memorial benches waiting list.

Requester	Date requested	Contact details	Proposed location	Style	Dedication details
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Note I: Defib project

The Defib project has been given a lease of life with the offer of help from Angela Samson the wellbeing coordinator from the Bruce Memorial Church. Angela has been in touch with the Trossachs Search & Rescue and they are going to be able to provide some a 2 hour first aid session including info on how to use our defibrillator.

A poster and communications will be going out soon to invite people to register for this free event.

We intend to use the money available from the Popular Institute grant to fund the hall let for these events and supply basic refreshments. We will be asking for donations at the time towards Trossachs Search and Rescue Funds.

Budget planning and approval

Project Name	Defib project
Board member presenting budget	Richard Norman
Grants applicable (codes only)	PI01
Date of approval (board meeting)	
Overall aim and justification of expenditure: To provide a public access defibrillator for the community together with publicity and training.	

Expenditure detail	Budgeted amount	Fund code	Treasurer Check
Hire of the community centre to provide Heart Start classes. Money for 3 x 2hr sessions	£150.00	PI01	

Total	£150.00		
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Cambusbarron Community Development Trust

