



Cambusbarron Community Development Trust

Teams meet
Monday 07.09.2020 8.00pm
Draft Minutes



Present: Richard, Jennifer, Jane, Melissa, Emma, Ann		
Apologies: Dougie, Lesley, Russell		
Agenda	Discussion /Action	Who
Conflicts of interest.	Richard – Community Centre, Homeowner on Gillies Hill Jane – CVN Ann – Community Council Emma –homeowner on Gillies Hill Melissa-Community Council	
Approval of previous minutes	RN and MN	
Matters arising from previous minutes	(but not included in the agenda)	
Chair report	COVID restrictions on events. Two highly successful events on Saturday concern for the number of people attending. Bat walk split into groups people had the choice to leave if unhappy. Volunteering is exempt from restrictions. Facebook does not give you accurate numbers on who are coming. Possibly make it a ticket event in the future. Perhaps split it into two groups next time adult only and family. At present no further COVID preparation required	Richard
Treasurers report	<ul style="list-style-type: none"> Accounts (note A and note B attached) Quickbooks software now up and running should be used next month. Accounts have been sent to the auditors. Fundraising from members Second bank account is now up and running to accept donations. Facility is now there for anyone to make donations directly into this account, how do we advertise this to raise money either by one off donations or by monthly standing order. Start up ASAP 	Richard

	<p>Emma to check previous e-mail. charity giving site is better than paypal it organises gift aid. Jennifer to check out the North Harris Trust.</p> <ul style="list-style-type: none"> • Proposal to be brought to the AGM 	<p>Emma Jennifer Richard/Emma</p> <p>All</p>
Membership updates	New memberships for approval (note C) All approved	Emma
Communications	<ul style="list-style-type: none"> • Events should be notified to Emma and Linda. Jennifer will notify these events to Emma and Linda when she puts it on Facebook. Details of the volunteer days from Amos make a cut off date of Wednesday before for the final details of meeting place/time and what work is to be done. new website is almost ready to be launched, we need to communicate with Linda to ensure she is up to date and also send her photographs. Will be a facility for others to update the site (wordpress) Launch date, get it up and running then advertise 	Jennifer / Emma
Board admin proposals	Quick Update.	Lesley / Jennifer
AGM plans	<p>Proposed date Wednesday 23rd September Community Centre is still not open to public events should be physical or on line suggestion to hold it on a volunteer day or have an EGM to change the date to a later date, outdoor classroom with tarpaulin or gazebo. 14 days notice require. Decision make it 3/10/20 10am start at the beginning of the volunteer day change volunteer day to 3/10 no volunteer day on 10/10/20 as school holidays back in line to 24/10/20.</p> <p>Reports from chair, treasurer, Emma. speakers on each project 2 minutes each or/and produce short leaflet with photograph of lead person</p>	
Project updates		
<ul style="list-style-type: none"> • Gillies Hill management 	<ul style="list-style-type: none"> • Strategic plan update Draft strategic plan sent by Russell Jennifer working on amalgamating info in Business Plan. Richard feels to much 	Management group

	detail doesn't need the how should only show what we are trying to achieve. If any projects need reporting to the full board the do so/	
<ul style="list-style-type: none"> Walled garden 	<ul style="list-style-type: none"> project brief updated? New funding application going in closing date 02.10.20. Amos has got plainings from Cemex to be collected. Application to CSET. Walled Garden Group reports to board. 	Ann
<ul style="list-style-type: none"> Polmaise castle grounds restoration 	<ul style="list-style-type: none"> General report C/F 	Dougie
<ul style="list-style-type: none"> Welcome pack 	<ul style="list-style-type: none"> Next steps C/F 	Lesley
<ul style="list-style-type: none"> Gillies Hill paths and signage 	<ul style="list-style-type: none"> Next steps (following strategic plan?) C/F 	Russell
<ul style="list-style-type: none"> Bird feeders 	<ul style="list-style-type: none"> Next steps items already purchased 	Jane
<ul style="list-style-type: none"> Joint Map project 	<ul style="list-style-type: none"> Suspended due to COVID-19 	Ann/Melissa/Russell/ Douglas/ Keith
<ul style="list-style-type: none"> Gillies Hill Map (for Crowdfunder) 	<ul style="list-style-type: none"> This was promised as a reward as part of the crowdfunding project C/F 	Richard
<ul style="list-style-type: none"> Defibrillator 	<ul style="list-style-type: none"> Paused due to COVID restrictions 	Richard
<ul style="list-style-type: none"> Nursery Provision 	<ul style="list-style-type: none"> Update on joint development. Draft lease document sent as per advice from Community Enterprise to formalise agreement between CCDT and CVN. Richard had expectation of this building being shared facility for toilets, drying room shower. It was agreed that the CVN requires autonomy over their building and that the nursery has to be fully independent with CVN but that should nursery cease to operate the building would revert to the CCDT. Shared services were discussed and agreed that the CCDT could annex the CVN building so that they shared services for toilets, showers and drying areas but with separate entrance. CVN is a community interest company so should not affect the planning restriction set by Drygrange during the sale. 	Jane

<ul style="list-style-type: none"> • Cambusbarron Archive 	<ul style="list-style-type: none"> • C/F 	Richard
<ul style="list-style-type: none"> • Gillies Hill Red Squirrels 	<ul style="list-style-type: none"> • C/F 	
Other Business		
Correspondence	<ul style="list-style-type: none"> • Community Woodlands AGM • Website enquiry • DTA Scotland Kickstart scheme. Richard to send out invite 	All
AOCB		
	<ul style="list-style-type: none"> • Must be less than 15 months between them (01-07-19). Should be before 01-10-20 set for 3.10.20 in Community Woodland prior to volunteer day at 10am 	Richard
Next meeting(s) and events:	AGM 03/10/20 in Community woodlands Board meeting Monday 5 th October 2020	